

**GROWTH, ECONOMIC DEVELOPMENT AND
COMMUNITIES CABINET COMMITTEE**

Wednesday, 7th March, 2018

10.00 am

**Darent Room, Sessions House, County Hall,
Maidstone**



AGENDA

GROWTH, ECONOMIC DEVELOPMENT AND COMMUNITIES CABINET COMMITTEE

Wednesday, 7 March 2018 at 10.00 am
Darent Room, Sessions House, County Hall,
Maidstone

Ask for: **Georgina Little**
Telephone: **03000 414043**

Tea/Coffee will be available 15 minutes before the start of the meeting

Membership (16)

Conservative (13): Mr S Holden (Vice-Chairman), Mrs R Binks, Mr A Booth,
Mr A H T Bowles, Mr D Butler, Mr A Cook, Mr J A Kite, MBE,
Mr G Lymer, Mr P J Messenger, Mr H Rayner, Mr A M Ridgers and
Mr J Wright, Vacancy

Liberal Democrat (2): Mr I S Chittenden and Mr A J Hook

Labour (1) Mr D Farrell

Webcasting Notice

Please note: this meeting may be filmed for the live or subsequent broadcast via the Council's internet site or by any member of the public or press present. The Chairman will confirm if all or part of the meeting is to be filmed by the Council.

By entering into this room you are consenting to being filmed. If you do not wish to have your image captured please let the Clerk know immediately

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

- 1 Introduction/Webcast announcements
- 2 Apologies and Substitutes
To receive apologies for absence and notification of any substitutes present
- 3 Election of Chairman
To elect a Chairman of the Cabinet Committee.
- 4 Declarations of Interest by Members in items on the Agenda
To receive any declarations of interest made by Members in relation to any matter on the agenda. Members are reminded to specify the agenda item

number to which it refers and the nature of the interest being declared

- 5 Minutes of the meeting held on 1 February 2018 (Pages 7 - 16)
To consider and approve the Minutes as a correct record
- 6 Verbal updates by Cabinet Members and Corporate Director
To receive verbal updates from Mike Hill, OBE , Cabinet Member for Community and Regulatory Services and Mr Mark Dance, Cabinet Member for Economic Development.
- 7 Rural Economy by Kent Rural PLC (presentation)
- 8 Performance Dashboard (Pages 17 - 30)
To receive and note the report that shows progress made against targets for Key Performance Indicators.
- 9 17/00009(b) - Visitor Economy services - Contract Extension (Pages 31 - 38)
To consider and endorse, or make recommendations to the Leader of the Council, on the proposed decision to extend the visitor economy services contract with Visit Kent at its present level for a further 24 months to March 2020 - £280,000 per annum plus the £30,000 per annum to provide staffing support for the development of Visit Kent projects funded by other organisations.
- 10 18/00014 - Financial Penalties - Letting Agents (Pages 39 - 80)
To consider and endorse, or make recommendations to the Cabinet Member for Community and Regulatory Services on the proposed decision to agree: to the use of financial penalties for letting agents who fail to comply with the requirements of the Consumer Rights Act 2015; to set the financial penalty level at the Statutory Maximum of £5,000 for letting agents who fail to comply with the requirements of the Consumer Rights Act 2015 (to be reviewed annually); to delegate authority to the Head of Trading Standards to determine any reduction in the financial penalty if they are satisfied that there are extenuating circumstances (each case to be considered on its own merits and in accordance with the Enforcement Policy); and to delegate authority to the Head of Trading Standards to review and decide the level of future financial penalties attributable to the Consumer Rights Act 2015 (as amended) in consultation with the Cabinet Member as required. The monetary level of financial penalties attributable to the Consumer Rights Act 2015 (as amended) will be reviewed annually as shown at Appendix A.
- 11 Update on the Work of Kent Trading Standards in 2017 and Future Opportunities and Challenges (Pages 81 - 90)
To note and discuss the report which provides an update on the work of Trading Standards in 2017 and its key achievements, and focuses on future opportunities and challenges faced by the service.
- 12 18/00011 - Libraries, Registration and Archives Review of Fees and Charges (Pages 91 - 138)

To consider and endorse or make recommendations to the Cabinet Member for Community Regulatory services on: the decision to implement and publish revised fees and charges changes for Libraries and Archives services; for the LRA service to progress to inform customers of these changes; fees for Archives Services to be reviewed and agreed in consultation with the Cabinet Member for Community and Regulatory Services once work on implementing upgrades to management and cataloguing systems is completed; and that the annual review and agreement of the LRA fees be delegated to the LRA Head of Service in consultation with the Cabinet Member for Community and Regulatory Services as shown at Appendix A.

- 13 Libraries, Registration and Archives Draft Ambition Statements (Pages 139 - 174)

To comment and endorse the draft Libraries, Registration and Archives (LRA) LRA ambition statements

- 14 Growth, Environment and Transport Directorate Business Plan 2018-19 (Pages 175 - 224)

To consider and comment on the final draft Growth, Environment and Transport Directorate Business Plan (2018-19); and note that the final Directorate Business Plan will be published online in April 2018.

- 15 Risk Management: Growth, Environment and Transport Directorate (Pages 225 - 244)

To consider and comment on the directorate risk register and relevant corporate risks outlined in Appendices 1 and 2.

- 16 District Visits (Pages 245 - 250)

To receive the report which provides a summary of the outcomes from the recent visit by KCC Members to Dartford Borough and endorse the programme of further visits to other Kent districts during 2018 and 2019.

- 17 Work Programme 2018 (Pages 251 - 256)

To consider and agree a work programme for 2018.

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Benjamin Watts
General Counsel
03000 416814

Tuesday, 27 February 2018

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.